



GAUNT FRANCIS
Architects

Carbon Reduction Plan

2025

Introduction

Gaunt Francis Architects is committed to achieving Net Zero emissions by 2040.

Supplier Information

Practice Name: Gaunt Francis Architects Ltd.

Publication Date: Version 7.0 (October 2025)

Commitment

Gaunt Francis Architects (GFA) is committed to achieving Net Zero emissions by 2040.

Introduction to Gaunt Francis Architects

Gaunt Francis Architects is a creative commercial design studio that equates business acumen and technical excellence with design creativity.

Formed in 1997, the practice has delivered award-winning projects throughout the UK and abroad, from its offices in London and Cardiff. It celebrates collaborative working and has no single designer or design style but rather a collective enterprise that values collective endeavour.

The practice has an enviable reputation and track record in its four key work sectors –

working, caring, living and learning.

We strive for environmentally responsible, cost-efficient, beautiful places and buildings; passionately believing that good design will always create value.

About our Plan

This Plan summarises GFA's baseline carbon footprint and our commitment to reducing our Green House Gas (GHG) emissions to Net Zero.

We believe we can complete the transition ahead of the 2050 target date mandated by the Climate Change Act.

The Scope of the GFA Plan is as defined by the GHG Protocol Corporate Standard. We have established our Operational Boundaries which have then determined the Scope 1, Scope 2 and Scope 3 categories that we have influence over.

Emissions Reporting

Baseline Emissions Footprint: 01 July 2019– 30 June 2020

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured

Baseline Year Emissions	Year ending 30th June 2020
EMISSIONS	TOTAL (tCO₂e)
Scope 1	0 tonnes CO₂e No fleet vehicles, or fossil fuel apparatus in office.
Scope 2	17.26 tonnes CO₂e Electricity GHG emissions calculated as kWh x CO ₂ e (with CO ₂ e figures derived from UK Government GHG Conversion Factors for Company Reporting 2019)
Scope 3	40.54 tonnes CO₂e Includes upstream transportation and distribution, waste generated in operations, business travel, employee commuting, downstream transportation and distribution, water supply and treatment. GHG emissions calculated as distance (or) weight (or) kWh per scope item x CO ₂ e (with CO ₂ e figures derived from UK Government GHG Conversion Factors for Company Reporting 2019) Staff commuter habits were assessed via staff survey. Upstream and downstream transportation and distribution emissions were calculated using the spend-based method, which for this year was zero.
TOTAL EMISSIONS	57.80 tonnes CO₂e

Emissions Reporting

Reporting Year: 01 July **2024** - 30 June **25**

Reporting Year Emissions	Year ending 30th June 2025
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	0 tonnes CO₂e No fleet vehicles, or fossil fuel apparatus in office.
Scope 2	11.25 tonnes CO₂e Electricity GHG emissions calculated as kWh x CO ₂ e (with CO ₂ e figures derived from UK Government GHG Conversion Factors for Company Reporting 2025)
Scope 3	15.73 tonnes CO₂e Includes: 1. Purchased goods and services 4. Upstream transportation and distribution 5. Waste generated in operations 6. Business travel 7. Employee commuting 9. Downstream transportation and distribution 10. Water supply and treatment. GHG emissions calculated as distance (or) weight (or) kWh per scope item x CO ₂ e (with CO ₂ e figures derived from UK Government GHG Conversion Factors for Company Reporting 2025) Transmission and Distribution Losses associated with electricity use included. Staff commuter habits were assessed via staff survey. Upstream and downstream transportation and distribution emissions are calculated using the spend-based method, which for this year was zero.
TOTAL EMISSIONS	26.98 tonnes CO₂e

Methodology Notes

Changes to Methodology

As we get better at preparing these reports and new data becomes available, or improved data collection methods are found, we need to update our methodology accordingly.

We do not plan to amend our baseline year, unless this has demonstrable benefits for the transparency of reporting, or makes reporting clearer. Instead, we will explain the changes to the methodology.

Carbon Emissions Forecasting

The data in our Emissions Reduction plan (overleaf) is our best guess at the time of reporting on how our emissions will change over time. Changes to reporting protocols or more clarity on how the information is calculated as we get better at doing this may mean that our projections need to be recalibrated. We reserve the right to do this as we see fit, but we will always be transparent about why it has happened.

Operational Boundaries

London Office

We include a London address on our website, as GFA historically had a London office which was staffed. This is no longer the case. The London office we refer to now is a touch-down space, where we can hold meetings or use hot-desking facilities when we are working in the Capital. We do not have any staff or facilities permanently located in London. Our serviced office providers have notified us that our share of carbon emissions from this facility are zero. Our operational boundary for location is therefore limited to our Cardiff office.

Business Context

We are a professional services provider - we sell our time. We do not manufacture products, and thus do not ship products, or have product lifecycle or recycling considerations. The relevant Scope 3 boundary headings are listed in the summary.

Methodology Changes since 2019

In 2024, we included Transmission and Distribution figures for the first time in Scope 3.

The 2025 report includes more accurate data from cloud service providers about the carbon emissions associated with our services, due to improvements in their data collection and reporting methods.

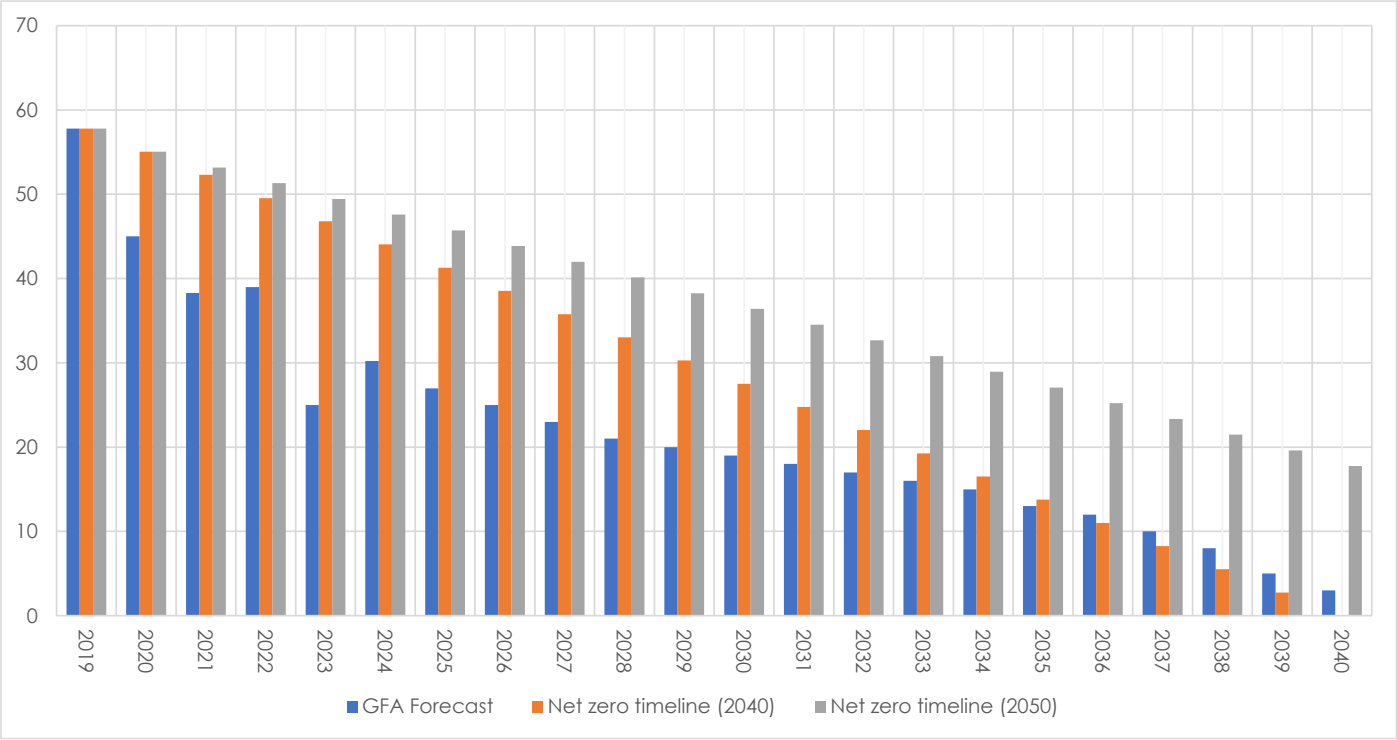
The 2025 report includes more accurate Scope 3 emissions for Purchased Goods and Services, calculated using the spend-based method and using factors from carbonsaver.org.

The Covid shutdown made future forecasting harder, as business activity was so fundamentally affected. In 2025, we changed our projected net zero date to 2040, as this more accurately matches the forecast data that has now stabilised post-Covid.

Emissions Reduction

Emission Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets (see graph below). Figures are shown as tCO₂e per annum. Blue line figures are actual to 2025, forecasted beyond.



We project that carbon emissions will reduce to 23 tCO₂e by 2027, which is a reduction of 60.2% from the baseline position of 2019.

Environmental Management Methods

Management Measures

Existing environmental measures that have been a part of the company's commitment to sustainability include accreditation by the ISO9001 and ISO14001 certification schemes. ISO14001 is an internationally recognised and agreed standard that sets out the requirements for an environmental management system. An EMS allows Gaunt Francis Architects to identify, manage, monitor, and control our environmental impacts in a holistic manner.

ISO14001 also includes the need for continual improvement of an organisation's systems and approach to environmental concerns. These standards will be in effect when the performing the contract. Historic initiatives, and new proposals for reducing our carbon emissions are highlighted on the following page, which are in addition to the ISO management schemes described here.

Operational Emissions v Emissions from Our Designs

As an architectural design studio, Gaunt Francis Architects has the opportunity to affect the carbon emissions that result from our work (the buildings we design), as well as the responsibility to manage and reduce the emissions that result from our business operations. Although the emissions that result from our design work are not in-scope for this report, it is worth reflecting on the steps we are taking to reduce the emissions in the projects we design.

BREEAM Design Stage Certificate from our Project for Audley Cobham:

BREEAM® UK Code for a Sustainable Built Environment www.breem.com

Interim Certificate: Design Stage
The assessment of:
Audley Cobham
131 Fairmile Lane
Cobham
Surrey
KT11 2BU

has been carried out according to Technical Manual
BREEAM New Construction 2018
Assembly and leisure
Fully fitted
and based on the Assessment Report produced by:
Envision
has achieved a score of **58.2%**
Very Good ★★☆☆☆

Certificate Number: **BREEAM-0088-3728** Issue: **01**

BRE Global Limited is accredited by UKAS. The assessment process is certified by BRE Global Limited in accordance with the requirements of Scheme Document SD123

07 February 2022
Date of Issue
C. Butcher
Signed for BRE Global Ltd., Catherine Butcher
Gaunt Francis Architects
Architect
Graham Construction
Main Contractor

Audley
Developer for the Assessment
Charlotte Brewin
Assessment Assessor
CB80
Assessor Number

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Our Actions

We are a signatory to the **RIBA 2030 Climate Challenge**, which promotes the latest recommendations from the Green Construction Board, and the targets align with those set by LETI on operational energy and embodied carbon. As part of this, we are asked to submit data of "significant" projects to the RIBA to help them review performance across the sector.

We have two accredited **PassivHaus** designers on our team, who are trained in the use of the PassivHaus Planning Package (PHPP), which is a tested and recognised standard for low energy design.

We have experience of working with historic and current environmental assessment standards, such as the Code of Sustainable Homes, **BREEAM**, SAP etc.

We continue to make our clients aware of their responsibilities regarding sustainability, and the advantages of sustainable approaches to building design. We have prepared a primer which we issue to all new clients, which is available here:

[Sustainability By Design](#)

Carbon Reduction Projects

The following environmental management measures and projects have been completed or implemented since the last report. When combined with other measures reported in previous years, the carbon emission reduction achieved by all these schemes currently equate to an annual saving of **30.82tCO₂e**, a **53.32%** reduction against the 2019 baseline and the measures will be in effect when performing the contract.

InTune IT Management

Optimising workstation restarts and allowing all computers to enter hibernation state following a forced restart overnight has allowed us to ensure that power use is minimised.

This has been made possible thanks to the implementation of IT infrastructure using InTune as a remote management tool.

Equipment

We have purchased new computers for all workstations, which are more energy efficient.

Travel

We encourage clients to use virtual meetings to reduce travel.

Space Utilisation

We have consolidated our occupancy in the office to make more efficient use of space, reducing heating and lighting requirements.

Energy Supply

We have renegotiated our electricity supply contract to be a zero carbon tariff.

In the future we intend to implement further measures such as:

Transport and Travel

As working practices have reverted back to pre-pandemic norms, we are finding that the amount of travel undertaken by staff is increasing again, both in terms of commutes and for meetings. We will carry out consultation with staff about using less carbon intense travel methods and update our policies accordingly.

Heating Optimisation

We will liaise with staff to help them manage the heating controls in the office more efficiently, which should reduce our usage.

Offsetting

Some offsetting will be necessary to compensate for delays in grid decarbonisation or staff commuting that we have no control over.

Suppliers

We will review our supplier list and explore opportunities to either reduce emissions by improving their own business practices, or move to alternative suppliers who have taken action on this matter already.

Declaration & Sign Off

This plan has been reviewed and approved by the Board.

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:

A handwritten signature in black ink, appearing to read 'T Adam'.

Toby Adam
Director

For and on behalf of Gaunt Francis Architects
14th October 2025