



GAUNT FRANCIS  
Architects

# Carbon Reduction Plan

2024

# Introduction

GFA is committed to achieving Net Zero emissions by 2030.

## Supplier Information

Practice Name: Gaunt Francis Architects Ltd.

Publication Date: Version 5.0 (February 2025)

## Commitment

Gaunt Francis Architects (GFA) is committed to achieving Net Zero omissions by 2030.

## Introduction to Gaunt Francis Architects

Gaunt Francis Architects is a creative commercial design studio that equates business acumen and technical excellence with design creativity.

Formed in 1997, the practice has delivered award-winning projects throughout the UK and abroad, from its offices in London and Cardiff. It celebrates collaborative working and has no single designer or design style but rather a collective enterprise that values collective endeavour.

The practice has an enviable reputation and track record in its four key work sectors –

working, caring, living and learning.

We strive for environmentally responsible, cost-efficient, beautiful places and buildings; passionately believing that good design will always create value.

## About our Plan

This Plan summarises GFA's baseline carbon footprint and our commitment to reducing our Green House Gas (GHG) emissions to Net Zero.

We believe we can complete the transition by 2030 ahead of the 2050 target date mandated by the Climate Change Act.

The Scope of the GFA Plan is as defined by the GHG Protocol Corporate Standard. We have established our Operational Boundaries which have then determined the Scope 1, Scope 2 and Scope 3 categories that we have influence over.

Emissions have been calculated using the 'Control Approach'. We have accounted for 100 percent of the GHG emissions from operations over which GFA has full financial control. Full calculations are available on request

# Emissions Reporting

## Baseline Emissions Footprint: 01 July 2019– 30 June 2020

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured

Baseline Year Emissions	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	<b>0 tonnes CO<sub>2</sub>e</b> No fleet vehicles, or fossil fuel apparatus in office.
Scope 2	<b>17.26 tonnes CO<sub>2</sub>e</b> Electricity GHG emissions calculated as kWh x CO <sub>2</sub> e (with CO <sub>2</sub> e figures derived from UK Government GHG Conversion Factors for Company Reporting 2019)
Scope 3	<b>40.54 tonnes CO<sub>2</sub>e</b> Includes upstream transportation and distribution, waste generated in operations, business travel, employee commuting, downstream transportation and distribution, water supply and treatment. GHG emissions calculated as distance (or) weight (or) kWh per scope item x CO <sub>2</sub> e (with CO <sub>2</sub> e figures derived from UK Government GHG Conversion Factors for Company Reporting 2024) Staff commuter habits were assessed via staff survey. Upstream and downstream transportation and distribution emissions are calculated using the spend-based method, which for this year was zero.
<b>TOTAL EMISSIONS</b>	<b>57.80 tonnes CO<sub>2</sub>e</b>

# Emissions Reporting

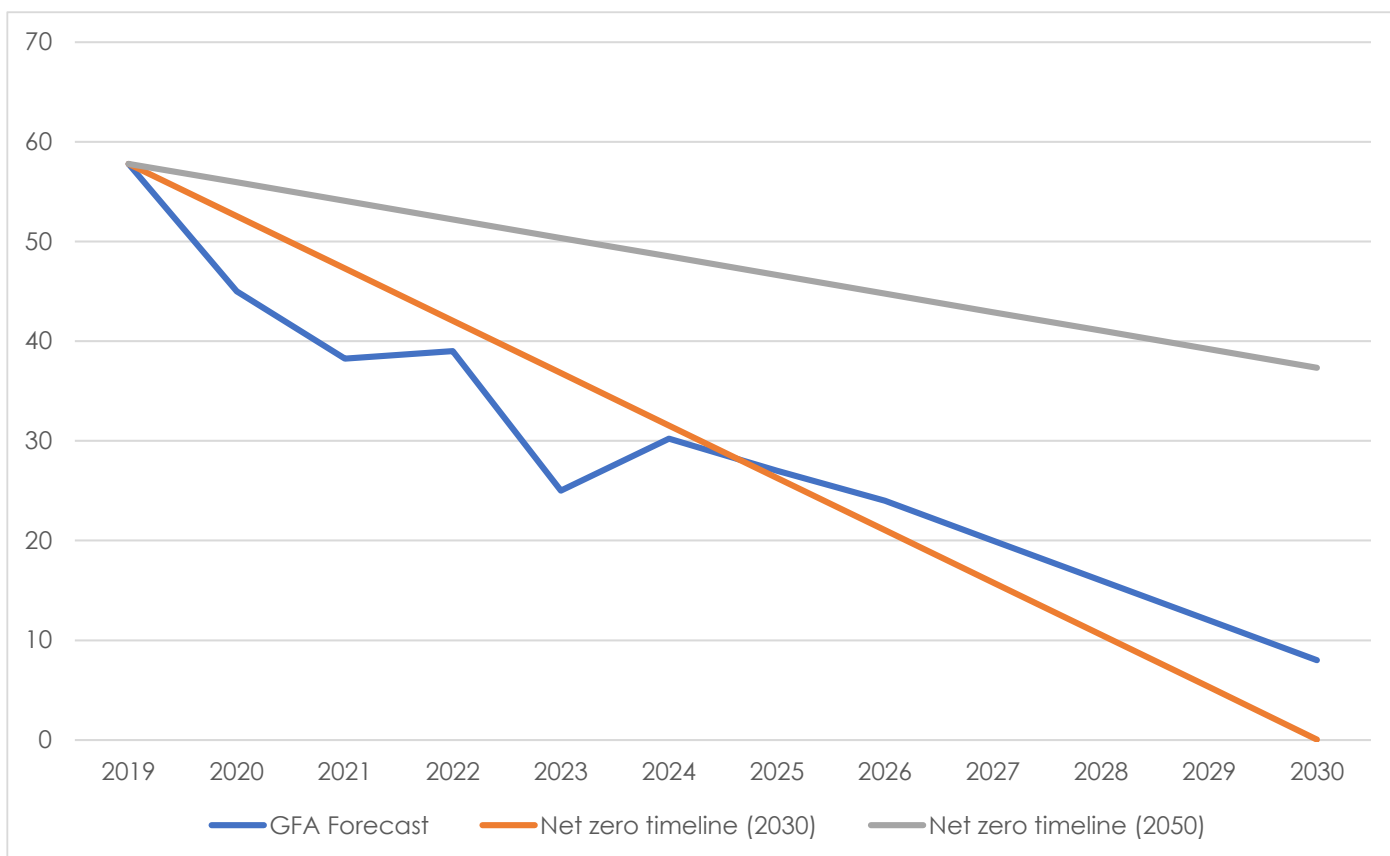
Reporting Year: 01 July **2023** - 30 June **24**

Reporting Year Emissions	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	<b>0 tonnes CO<sub>2</sub>e</b> No fleet vehicles, or fossil fuel apparatus in office.
Scope 2	<b>13.22 tonnes CO<sub>2</sub>e</b> Electricity GHG emissions calculated as kWh x CO <sub>2</sub> e (with CO <sub>2</sub> e figures derived from UK Government GHG Conversion Factors for Company Reporting 2024) Transmission & Distribution figures included for the first time in an upgrade to the methodology.
Scope 3	<b>17 tonnes CO<sub>2</sub>e</b> Includes upstream transportation and distribution, waste generated in operations, business travel, employee commuting, downstream transportation and distribution, water supply and treatment. GHG emissions calculated as distance (or) weight (or) kWh per scope item x CO <sub>2</sub> e (with CO <sub>2</sub> e figures derived from UK Government GHG Conversion Factors for Company Reporting 2024) Staff commuter habits were assessed via staff survey. Upstream and downstream transportation and distribution emissions are calculated using the spend-based method, which for this year was zero.
<b>TOTAL EMISSIONS</b>	<b>30.22 tonnes CO<sub>2</sub>e</b>

# Emissions Reduction

## Emission Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets (see graph below). Figures are shown as tCO<sub>2</sub>e per annum



We project that carbon emissions will reduce to 24 tCO<sub>2</sub>e by 2026, which is a reduction of 58.5% from the baseline position of 2019.

*The data above is our best guess at the time of reporting on how our emissions will change over time. Changes to reporting protocols or more clarity on how the information is calculated as we get better at doing this may mean that our projections need to be recalibrated. We reserve the right to do this as we see fit, but we will always be transparent about why it has happened.*

# Carbon Reduction Projects

The following environmental management measures and projects have been completed or implemented since the 2019 baseline. The carbon emission reduction achieved by these schemes currently equate to an annual saving of **27.58tCO<sub>2</sub>e**, a **47.7%** reduction against the 2019 baseline and the measures will be in effect when performing the contract.

## InTune IT Management

Optimising workstation restarts and allowing all computers to enter hibernation state following a forced restart overnight has allowed us to ensure that power use is minimised.

This has been made possible thanks to the implementation of IT infrastructure using InTune as a remote management tool.

## Equipment

We have leased new plotting, copying and scanning equipment that is more energy efficient.

## Travel

We have encouraged clients to use virtual meetings to reduce travel.

In the future we hope to implement further measures such as:

## Transport and Travel

As working practices have reverted back to pre-pandemic norms, we are finding that the amount of travel undertaken by staff is increasing again, both in terms of commutes and for meetings. We will carry out consultation with staff about using less carbon intense travel methods and update our policies accordingly.

## Heating & Cooling

We have undertaken staff training and awareness to try to manage the heating and cooling systems more efficiently. It will take some time to see how effective this is.

We will also be consolidating our occupancy in the office to make more efficient use of space.

## Power Supply

We are considering renegotiating our electricity supply contract to be a zero carbon tariff.

## IT Equipment

We intend to upgrade our computer workstations to newer devices that are more energy efficient in use.

## Offsetting

Some offsetting will be necessary to compensate for delays in grid decarbonisation or staff commuting that we have no control over.

# Declaration & Sign Off

This plan has been reviewed and approved by the Board.

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate Government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of the Supplier:



Toby Adam  
**Director**

For and on behalf of Gaunt Francis Architects  
30th January 2025